



Below is a listing of actions TRAM has taken to minimize the risk of exposure to the COVID-19 virus.

- Allowing expanded work from home to reduce the number of Associates in the building to make it easier to keep social distancing of 6 feet.
- Allowing alternative work schedules such as working from 3 PM to 11 PM.
- HR will be performing temperature checks using touchless thermometers at the start of each day.
- Installed plastic sheet barriers between cubicles.
- Severely restricting visitors into the building.
- Providing face masks to Associates. You can also bring in homemade masks, if you would like.
- Keeping doors open as much as possible to minimize the number of times you have to touch door handles.
- Placed hand sanitizer throughout the building near doors.
- Installed foot pulls on bathroom and lunchroom doors. These will allow you to open the doors without having to touch the handles.
- Installed motion activated touchless paper towel dispensers in bathrooms.
- Increased frequency of door handle and common area surface cleaning.
- Eliminated the use of re-usable HVAC air filters and replaced them with high quality one time use filters.
- Sanitizing solution spray bottles placed near printers, conference rooms and coffee stations.

Plastic sheeting between cubicles



Motion activated touchless paper towel dispenser



Foot pulls on bathrooms and lunchroom doors

